



SOLENT MOVIEMAKERS RULES

Rule 1. The name of the club shall be Solent MovieMakers.

Rule 2. The objectives of the club shall be :-

To further the Videographic arts and to encourage the making of videos by individual members of the club and by group productions approved by the committee in the name of the club.

To exhibit the work of members and of other societies and clubs.

To encourage lectures and demonstrations with visual aids and any required instruction and techniques of the videographic arts within the capability of the club.

To be associated with other similar societies and clubs and the I.A.C. (Film & Video Institute)

To have a social aspect to the club.

Rule 3. The management of the club will be in the hands of the main committee as voted into office at the clubs A.G.M. Any other members to be co-opted as and when necessary but they will have no voting powers. Three committee members form a quorum. They shall have the power to fill any vacancies that occur on the committee until the next A.G.M. The committee will meet as required.

Rule 4. Anyone can become a member of the club.

Rule 5. Due to the venue for club meetings, Solent MovieMakers members must also be either Social or Full members of Banister Park Bowling Club.

Rule 6. The funds of the club shall be applied solely to the stated objectives (Rule 2) and members shall not receive payment, either direct or indirect, for their services or for anything except legitimate expenses incurred in their work.

In the event of dissolution, any remaining funds shall be devoted to objectives similar to those of the club (Rule 2), or to other purposes agreed and approved by an A.G.M. or E.G.M..

Rule 7. The treasurer is responsible for the club accounts. The Committee shall be in full control of the club funds and all monies expended must first be sanctioned by them. Normal minor expenses for the running of the Club should be covered for auditing purposes by a receipt or a covering note by the treasurer, countersigned by the chairman or vice chairman. All other expenses should be agreed beforehand. Where expenditure is in the name of the club, including club productions, and also when any one sum may exceed £100, ordinary Members should be informed and their approval sought before proceeding. Such approval recorded by the secretary or the treasurer and included in the annual treasurer's report.

Rule 8. Members may bring guests to all meetings.

Rule 9. The Annual General Meeting shall be held in May. Notice shall be given to each member. The agenda should be limited to the following:

Apologies

Minutes of the last AGM

Minutes of any EGM held during the year if applicable

Officers report and balance sheet

Proposals

Election of officers

Any other business (AOB) relevant to the AGM

Close the AGM and hand over to the next committee

Note: Proposals shall be notified in writing in accordance with Rule 14. The minutes of the AGM are to be available for the club members 4 weeks before the date of the AGM.

Rule 10. At the AGM the committee will remain in office until the meeting is closed, when the next committee will take over. The election of chairman for the next year will be conducted by the secretary. Election of officers and committee members for the next year will be conducted by the chairman. A secret ballot will be held if more than one candidate is proposed for any post. If the ballot is by a show of hands, the candidates will leave the room.

Rule 11. Nominations for officers duly proposed and seconded and with the agreement of the nominee to serve if elected, must be submitted to the secretary on or before the meeting prior to the AGM.

Rule 12. The annual subscription shall be agreed at the Annual General Meeting. Members (who are not members of BPBC) will be responsible for their individual social membership subscription to Banister Park Bowling Club. The subscription is payable in advance from 1st September. New non - BPBC members will be issued with Banister Park B C social members cards.

Rule 13. At any meeting, minutes taken shall be kept available for perusal by members.

Rule 14. Proposed alterations, additions, deletions to the club rules must be published at least four weeks before the AGM or Extraordinary General Meeting called especially for the purpose.

Rule 15. One honorary auditor shall be appointed at least four weeks before the AGM to audit the books and balance sheet for the current year.

Rule 16. The secretary shall call an Extraordinary General Meeting at the request of three or more members, stating the purpose. All members shall be informed of the meeting. A quorum of 50% of the members shall be required to hold the meeting. The agenda shall be limited to the following:

Apologies

Minutes of the last EGM

Matters arising from the minutes

Statement of the purpose for which the EGM was requested and Proposals

Rule 17. The Club cannot accept any responsibility for copyright liability concerning visual or audio material used by members in their own productions, competitions or being shown to the public.

Rules updated 25 November 2017